

# Privacy Policy

Kuchefski Heating & Air Conditioning, Inc. is committed to protecting your privacy on this website. Please read this Privacy & Cookie Statement carefully so that you understand how we collect and use your personal data.

## General

This Privacy & Cookie Statement applies to all personal information collected and used by the Kuchefski Heating & Air Conditioning, Inc., entity responsible for the relevant part of the website. The Kuchefski Heating & Air Conditioning, Inc. entity which is responsible for the relevant part of the website is hereinafter referred to as “Kuchefski Heating & Air Conditioning, Inc.”

Kuchefski Heating & Air Conditioning, Inc. respects your privacy and complies with the provisions of the United States Privacy Act.

## Cookies

We shall only store so called “cookies” on your computer when you have provided us with your consent by clicking on the appropriate button(s) during your visit of our website. Cookies are small text files that the website stores locally on your computer. Cookies allow us to recognize your computer the next time you visit us. By doing so, Kuchefski Heating & Air Conditioning, Inc. is able to improve user-friendliness of the website and to adjust the website to your needs. Most Internet browsers are set to accept these cookies automatically.

The type of personal information we collect as a result of a cookie is specific to your computer and may include the Internet Protocol (IP) address, the date and time you access our website and what parts of the website are visited. We collect the foregoing personal information to monitor the usage and usefulness of our website, for statistical purposes and to send you information about our company and our (new) products and services, which suit your interest.

You may set your browser to notify you when you receive a cookie or to refuse receiving it. You can also withdraw your consent at all times by re-entering our website and select the right options. By changing settings, you can also determine that your browser will not accept cookies

from this website. Be aware that in such events you may no longer be able to use all the possibilities and features of our website.

### **Collection of data, purpose and recipients**

We collect personal data when you provide it to us (e.g. name, address, postal code, city, phone number and e-mail address), through registration, completion of forms or e-mails, as part of an order for products or services, inquiries or requests or other situations in which you have chosen to provide personal information to us.

Your data shall be processed for the purposes of realization of any agreement, between you and Kuchefski Heating & Air Conditioning, Inc., fulfilling a request from you for information or advice, meeting statutory or other legal requirements, providing an optimal service and sending you information about our company and our (new) products or services, which suit your interest.

We may provide your data to our Kuchefski Heating & Air Conditioning, Inc. group companies for the same purposes as referred to above. Our group companies will also process your data in accordance with this Privacy & Cookie statement. In no event will your personal data be transferred to parties located in countries outside the United States, which do not have an adequate level of protection, without your prior consent. Further, your personal data will only be provided to (or used on behalf of) third parties for direct marketing purposes after you have been offered the opportunity to object thereto. All Kuchefski Heating & Air Conditioning, Inc. group companies and third parties will process your personal data according to instructions of Kuchefski Heating & Air Conditioning, Inc. and under the responsibility of Kuchefski Heating & Air Conditioning, Inc..

### **Children**

The Kuchefski Heating & Air Conditioning, Inc. websites aim to protect the privacy rights of children and therefore request that no child under the age of 18 uses any of the contact forms or newsletter requests without the supervision of a parent or guardian. Forms submitted by children under the age of 18 are therefore deemed to have the approval of a parent or guardian. Should Kuchefski Heating & Air Conditioning, Inc. be notified that is not the case, Kuchefski Heating & Air Conditioning, Inc. will immediately destroy any and all information pertinent to maintaining that child's privacy.

### **Linked sites**

Please be aware that our Privacy Statement does not apply to other websites, also:

if you access these other sites using a link on our website; or

if you link to our site from another website.

### **Right to object / access / rectification**

At all times you can object against the use of your data for direct marketing purposes. At all times you can request access to and/or rectification and/or deletion of your data if such data are incorrect or irrelevant for the mentioned purposes. For these purposes please send us your request for access, correction or removal of your personal data to

[kuchefski@kuchefskiheating.com](mailto:kuchefski@kuchefskiheating.com).

### **Retention period**

Kuchefski Heating & Air Conditioning, Inc. will not retain the personal data that are obtained through this website for longer than necessary, unless there are compelling reasons or other legal obligations to retain the data for a longer period.

### **Security of your data**

The storage and transfer of your data through the internet are secured by means of the current usual techniques.